

**Salem City Board of Education  
Salem, New Jersey 08079  
Board of Education Meeting  
June 8, 2022**

**CALL TO ORDER:** A meeting of the Salem City Board of Education is called to order at \_\_\_\_\_ p.m. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

**OPEN MEETING:** Adequate notice of this meeting has been provided in the local news media and a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

**FLAG SALUTE**

**Board Members**

Sister Carol Adams  
Kendra Fletcher  
Joan Hoolahan

Laquendala Bentley  
Yuenge Groce  
Daffonie Moore

Christopher Colon  
Heidi Holden  
Nilda Wilkins

**District Representatives:**

LAC: Jenni Eber  
Quinton: William McDonald  
Mannington: Dee DiTeodoro

**Administrators:**

Dr. Patrick Michel, Superintendent	Pascale DeVilmé, Principal Salem Middle School
Herbert Schectman, School Business Administrator	Will Allen, VP Salem Middle School
Dr. Meghan Taylor, Director of Special Services	Michele Beach, VP Salem Middle School
Linda Del Rossi, Supervisor of Curriculum, Instruction and Grants	Syeda Carter, Principal John Fenwick Academy
John Mulhorn, Principal Salem High School	Gia Sparacio Scarani, VP of Early Childhood
Jordan Pla, VP Salem High School	Darryl Roberts, VP Salem High School

**OTHERS:** Mr. Corey Ahart

**AUDIENCE PARTICIPATION**

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comments to the specific resolution.
6. Time is limited to three (3) minutes per person.
7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

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### **PRESENTATION**

- Ralph Padilla of The Padilla Group LLC will give a review of active shooter drills

### **Students of the month for May 2022:**

John Fenwick Academy	J'vion Sackes	2 <sup>nd</sup> Grade	Ms. Boyce
	Jesse X. Spence	2 <sup>nd</sup> Grade	Mr. Yoast
Salem Middle School	Cattleya Pritchett	Gym/Health	Ms. Ross
	Mason Flick-Cruz	Gym/Health	Ms. Ross
Salem High School	Isabella Dennis	Grade 11	Ms. Hibbard
	Trinity Ransome	Grade 9	Ms. Landolfi

### **BOARD COMMITTEE REPORTS**

Curriculum

Finance

Personnel

### **PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY**

### **SUPERINTENDENT'S COMMENTS/REPORTS**

- Recognize monies given in honor of Sister Carol's 60 years in the Congregation of the Sisters of St. Joseph of Peace. Monies given by Sister Josie Pate from the Sisters of St. Joseph of Peace from Jersey City, NJ.

Motion (         /         ) Board to approve the regular minutes of May 4, 2022 Board of Education meeting.

**BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS**

**Board Reports (Exhibit A)**

\_\_\_\_ Motion (                      /                      ) To approve the Board Secretary's reports in memo: **#2-A-E-12.**

- A. \*Request Board approval of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of April 2022.
- B. \*Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending April 2022 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1  
In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending April 2022 as follows:

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

- C. \*Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of April 2022. The Treasurer's Report and Secretary's Report are in agreement for the month of April 2022 pending audit.
- D. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending April 2022 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- E. To approve the Payment of Bills and Purchase Report:  
From the General Account for Balance as summarized on attached board memo(s)  
To approve Purchases Report for June 2022      \$154,036.79

To approve Payment of Bills for

General Account	\$921,572.71
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Confirmation of payrolls for May 2022

May 2022	General Acct. Transfer	\$672,693.10
May 2022	General Acct. Transfer	\$845,377.62

**Miscellaneous**

**Upon the Recommendation of the Superintendent of Schools**

Motion (        /        ) Board to Approve: **#2-F-12**

1. Request approval for Salem Board of Education to accept contract proposal with Paul's Commodity Hauling, 938 Union Road, Mullica Hill, NJ. Paul's Commodity Hauling will haul state commodities from Safeway Cold Storage, 215 Mill Road, Vineland, NJ.

Specifications for contract proposal:

- Cost is \$3.50 per case
  - Minimum per charge school trip of \$130.00 when there are less than thirty-eight (38) cases
  - Fuel surcharges will not apply unless diesel prices fluctuate to \$4.25 per gallon
- Diesel prices \$4.25 - \$4.99:      Delivery surcharge 4-5%
- Diesel prices \$5.00 - \$5.99:      Delivery surcharge 6-8%
- Diesel prices above \$6.00:      Delivery surcharge 9-10%
- In instance of more than one delivery after the primary school, there is a split charge of \$25.00 per school with 15 cases or more
  - No charge for Paul's Commodity Hauling stacking commodities on available cleared locations

Please see attached contract proposal for remaining terms.

2. Request Board approval of the Fresh Fruit and Vegetable Program Grant awarded by the Department of Agriculture for the John Fenwick Academy and the Salem Middle School for the 2022-2023 school year. Schools that were in the program in 21-22 will be automatically enrolled in the program for the 2022-2023 school year.
3. Request Board approval to name Franklin Bank as Depository of School Funds, opening deposit accounts and authorize facsimile signatures.

**Signatories on Accounts**

<b>Checking Accounts</b>	<b>Number/Position of Signatories Required</b>	<b>Stamped</b>
SHS/Pupil Fund	(2) VP\Site Management, and HS Principal or SBA	Manual Signature Only
SHS/Athletics Fund	(2) VP\Site Management, and HS Principal or SBA	Manual Signature Only
JFS/Pupil Fund	(2) JFS Principal, Vice Principal or SBA	Manual Signature Only
SMS/Pupil Fund	(2) SMS Principal, Vice Principal or SBA	Manual Signature Only
BOE/General Fund	(3) SBA, President & Treasurer	President & Treasurer
BOE/Food Service	(3) SBA, President & Treasurer	President & Treasurer
BOE/Capital Projects	(3) SBA, President & Treasurer	President & Treasurer
BOE/Net Salary	(1) SBA or Treasurer	Treasurer
BOE/Agency	(1) SBA or Treasurer	Treasurer
BOE/Uniform Trust	(1) Superintendent or SBA	Manual Signature Only
<b>Savings Accounts</b>	<b>Number/Position of Signatories Required</b>	<b>Stamped</b>
Robert Johnson	(1) SBA	Manual Signature Only
R.M. Acton	(1) SBA	Manual Signature Only
S. Llanos	(1) SBA	Manual Signature Only
Marion Finlaw	(1) SBA	Manual Signature Only

4. Request Board approval of the Standard Operating Procedures (SOP) Internal Control Document for the standard business office practices per NJAC 6A:23A-6.4 & 6.6 and any amendments made to

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thereof as of July 1, 2022, to June 30, 2023. The Business Administrator is responsible to oversee the procedures described in the document. In accordance with Section VI of the SOP, the Business Administrator will ensure that all purchases related to federal grants will be reviewed for disbarment by the State of New Jersey. (On file in the business office)

5. Request Board approval of the official newspaper for the 2022-2023 school year as the South Jersey Times. Locations will be designated for postings of Public Notices from Board of Education meetings, General Offices, District's Board Office and the Faculty Rooms of the District's schools
6. Request Board approval for the following Petty Cash funds in the stated amounts:

<u>Account</u>	<u>Amount</u>
Administrative Office	\$300.00
High School	\$180.00
Middle School	\$180.00
John Fenwick School	\$180.00
Child Study Team	\$100.00

Reference: SCSD Policy 3451 Series 3000

7. Request approval for the following grant extension to be accepted for the 2021-2022 school year:  
Grant number: 2022005  
Amount: \$3,000.00  
Salem Health and Wellness Foundation – Check #3292 in the amount of \$3,000.00
8. Request Board approval to accept \$2,000.00 from the Hoffman DiMuzio Law Offices. The funds will be awarded as \$1,000.00 scholarships for two graduating Salem High School students, one male and one female: Andrew Cadwallader and Julie Hemple.
9. Request Board approval to authorize the submission of the Perkins Secondary Consolidated Application and the acceptance of the award in the amount of \$16,212.00 for the school year 2022-2023.
10. Resolution authorizing the Procurement of Goods and Services through the New Jersey Division of Purchase and Property State Contract for the 2022-2023 School Year.

**WHEREAS**, Title 18A: 18A-10 provides that a Board of Education, without advertising for bids or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

**WHEREAS**, the SALEM CITY BOARD OF EDUCATION has the need, on a timely basis, to procure goods and services utilizing state contracts, and

**WHEREAS**, the SALEM CITY BOARD OF EDUCATION desires to authorize its purchasing agent for the 2022-23 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

**NOW THEREFORE BE IT RESOLVED**, that the SALEM CITY BOARD OF EDUCATION does hereby authorize the district Purchasing Agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing all vendors (i.e. School Specialty for school supplies, and CDW Government, Inc for computers & supplies, and Grainger Equipment & Supplies for facility supplies) as approved by the New Jersey Division of Purchase.

11. Transfer of Current Year Surplus to Capital Reserve

**WHEREAS**, NJSA 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to establish and/or deposit into capital reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

**WHEREAS**, the Salem Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

**WHEREAS**, the Salem Board of Education has determined that (an amount not to exceed) \$650,000 is available for such purpose of transfer.

**NOW THEREFORE BE IT RESOLVED** by the Salem Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

12. Transfer of Current Year Surplus to Maintenance Reserve

**WHEREAS**, NJSA 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to establish and/or deposit into maintenance reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

**WHEREAS**, the Salem Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end, and

**WHEREAS**, the Salem Board of Education has determined that (an amount not to exceed) \$550,000 is available for such purpose of transfer.

**NOW THEREFORE BE IT RESOLVED** by the Salem Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

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13. Request Board approval for Sara Spina, Autism Consultant, to provide services to staff regarding students who are diagnosed with autism for the 2022 ESY Program and the 2022-2023 School Year. Cost for services will be \$48.00 per hour not to exceed \$8,000.00  
Account #11-000-219-320-00-CST
  
14. Request Board approval to contract Maria Bellia, school psychologist, on an as needed basis to complete student's psychological evaluation per their IEP for the Child Study Team starting July 1, 2022, until August 31, 2022. Cost for each evaluation is \$325.00 not to exceed \$3,250.00  
Account #11-000-216-320-00-CST
  
15. Request Board approval for the agreement with SCSSSD for Related Services (Occupational & Physical Therapy) for the 2022 ESY Program and 2022-2023 school year. Cost for services is \$383.00 per evaluation and \$96.00 per hour for therapy sessions in the schools.  
Account #11-000-219-390-00-CST
  
16. Request Board approval to contract with Center for Family Guidance located in West Deptford, NJ. They will be called in on an as needed basis for students who are required to receive a psychiatric evaluation. This will be from July 1, 2022 to June 30, 2023. Cost for each evaluation will be \$450.00 not to exceed \$25,000.00.  
Account #11-000-219-390-CST
  
17. Request Board approval to contract Wright Choice Home Health Care Services located in Linwood, NJ for the 2022 Extended School Year Program. Cost will be \$41.00 per hour for LPN and \$51.00 for RN. Not to exceed \$10,000.00  
Account #11-000-217-320-00-CST
  
18. Request Board approval of the Chart of Accounts as provided by the NJDOE, and to adopt current Board Policies. (On file in the Business Office).
  
19. Resolved, that the Board of Education authorize Dr. A. Patrick Michel to submit the HIB grades for each school and the composite district grade to the NJ Department of Education.

HIB Programs Approaches or Other Initiatives (Max 15)	Training on the BOE Approved HIB Policy (Max 9)	Other Staff Instruction and Training (Max 15)	Curriculum and Instruction on HIB Related Info and Skills (Max 6)	HIB Personnel (Max 9)	School Level HIB Incident Reporting Procedure (Max 6)	HIB Investigation Procedure (Max 12)	HIB Reporting (Max 6)	School Grade (Max 78)
<b>Salem High School (050)</b>								
10	6	10	3	6	4	8	4	51
<b>John Fenwick Academy (070)</b>								
8	6	8	4	5	4	8	4	47
<b>Salem Middle School (090)</b>								
10	6	10	3	6	4	8	4	51

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20. Request Board approval to authorize Herbert Schectman to submit applications to join the following New Jersey purchasing cooperatives:
- Camden County Educational Services Commission (CCESC)
  - National Cooperative Purchasing Alliance (NCPA)
  - Educational Services Commission of New Jersey (ESCNJ) and
  - Hunterdon County ESC (HCEC)

There is no cost to the District.

21. Request Board approval for EPIC Environmental to prepare and maintain the 2022 Right to Know Survey and an annual inventory of hazardous chemicals. Cost not to exceed \$2,000.00

22. Request Board approval of the following 2022-2023 payment schedule of school taxes based upon the tax levy for the General Fund at **\$2,589,524** and the Debt Service Fund at **\$93,458** to meet this requirement:

<u>Due Date</u>	<u>General Fund</u>	<u>Debt Service Fund</u>
<u>7/1/2022</u>	<u>215,793.66</u>	
<u>8/1/2022</u>	<u>215,793.66</u>	<u>46,729</u>
<u>9/1/2022</u>	<u>215,793.66</u>	
<u>10/1/2022</u>	<u>215,793.66</u>	
<u>11/1/2022</u>	<u>215,793.66</u>	
<u>12/1/2022</u>	<u>215,793.66</u>	
<u>1/1/2023</u>	<u>215,793.66</u>	
<u>2/1/2023</u>	<u>215,793.66</u>	<u>46,729</u>
<u>3/1/2023</u>	<u>215,793.66</u>	
<u>4/1/2023</u>	<u>215,793.66</u>	
<u>5/1/2023</u>	<u>215,793.66</u>	
<u>6/1/2023</u>	<u>215,793.74</u>	

23. Request Board approval for renewing the line of credit of \$1,000,000 with a 3% interest rate with Franklin Bank effective June 1, 2022 – May 31, 2023.

24. Request Board approval to authorize the awarding for professional services for a one-year term, commencing July 1, 2022, until June 30, 2023, without competitive bidding:

<b>Board Solicitor</b>	
Corey Ahart, Esquire	\$44,625
<b>Attorney</b>	
Michael Pattanite, Lenox Law Firm	\$22,300 (TBD)
<b>Auditor</b>	
Bowman & Company, LLP	\$64,500
<b>Brokers of the Board</b>	
Brown & Brown Benefit Advisors	<i>Based on need</i>
Conner Strong	<i>Based on need</i>
<b>HIB Consultant &amp; School Security Services</b>	
Padilla Group	\$10,440



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<b>School Physician</b>	
Dr. Joseph Lacavera	\$22,500
<b>Travel Agent</b>	
Patten Travel	<i>Based on need</i>
<b>Architect</b>	
RYEBREAD	<i>Based on need</i>
Garrison Architects	<i>Based on need</i>
New Road Construction	<i>Based on need</i>
<b>Policy Consultant Services</b>	
21 <sup>st</sup> Century STEM	<i>Based on need</i>
<b>Environmental Services</b>	
Epic Environmental Services – Right to Know	\$4,750
<b>Other</b>	
Wright Choice	<i>Based on need</i>
Invo Healthcare Associates	<i>Based on need</i>
Bayada Nursing	<i>Based on need</i>

25. Resolved, that the Salem City Board of Education approve a contract with Herbert Schectman to serve as the School Business Administrator for the contract period July 1, 2022, through June 30, 2023. This contract has been reviewed and approved by the Executive County Superintendent.
  
26. Request approval for the following to provide tutoring services for the Salem School District on an as needed basis 6 hours per week from July 5<sup>th</sup> to July 28, 2022. Cost for instruction will be \$35.00 per hour. Not to exceed \$1,000.00  
Tamarie Bitgood/Bilingual  
Account #11-000-219-320-00-CST
  
27. Request approval for the following bilingual regular education teacher to attend summer eligibility/IEP meetings as needed during July and August 2022. Cost will be \$35.00 per hour. Not to exceed \$2,000.00  
Tamari Bitgood – Bilingual  
Account #11-000-219-320-00-CST
  
28. Request approval for the following to provide one-to-one tutoring services for high school student (01220017) to support credit bearing courses for possible graduation in August  
Dr. Cherri Ligameri  
Account #11-000-219-320-00-CST

**STUDENT MATTERS**

Motion (        /        ) Board to Approve: **#4-A-12**

1. Request Board approval for the John Fenwick and Salem Middle School Extended School Year students and staff to visit Menold's Heavenly Acres Farm in Swedesboro, NJ. The trip will take place on Monday, July 18<sup>th</sup> from 9:00 am to 12:30 pm for grades PK to 3<sup>rd</sup> and Tuesday July 19<sup>th</sup> from 9:00 am to 12:30 pm for grades 4<sup>th</sup> to 7<sup>th</sup>. The only cost for the trip will be transportation which is \$279.00 x 2 days.
2. Request Board approval for the ESY students in Grades PK to 3 to go on a field trip to Bridgeton-Cohanzyck Zoo and Splash Park. The trip will take place on Tuesday July 12, 2022, from 9:00 am to 1:00 pm. Cost will be \$150.00 for the splash park and \$25.00 for the bus parking permit.
3. Request Board approval for the students in the Salem Middle School ESY program, grades 4 to 8 to go on a field trip to UrbanAir Adventure Park in Christiana, Delaware. The trip will take place on Tuesday, July 12, 2022, from 9:00 am to 12:30 pm. Cost for the trip is \$1,004.59.  
Account #11-000-240-800-00-CST
4. Salem High School Based Youth Services Department requesting Board approval for a field trip, date TBD for the summer program. Private Tiki Charter Boat ride, cost \$1,200.00. School Based Youth Services will cover the cost for the upcoming 9<sup>th</sup> grade students during the summer of 2022. We believe the trip will assist in the transition of our students into high school and help with increased levels of self-esteem and educate students school-wide. Budget #20-435-200-800-SPP.
5. Salem High School Based Youth Services Department would like Board approval for a College Fair field trip September 2022. School Based Youth Services will cover the cost of rising 11<sup>th</sup> and 12<sup>th</sup> grade students. We believe the trip will assist in the transition of our students from high school to college acceptance. The trip will increase college exposure to over 30 colleges in one location. This experience will help increase levels of self-esteem and educate students school wide. Budget #20-435-200-800-03-SHS
6. Request Board to approve the attendance, including travel expenses and lodging, \$25,000 to University of New Haven, University of Rhode Island, Sacred Heart University, Bryant University, and Fordham University football camps, for Montrey Wright, Melvin Jones, Ramon Bentley, Amani Justice, Nicholas Galante and Deron Barnes as well as up to 38 members of the Salem High School Football team. The trip will run from 6/15/22 – 6/19/22.

**Home Instruction: In/ Out of District/Residential**

Motion (        /        ) Board to Approve: **#7-C-12**

1. Recommend Board approval for the following students to be placed on home instruction:

Student ID#	Teacher	Start Date
01270113	Dwayne Humenik	May 10, 2022
01300021	Randi Griffith	May 17, 2022
Account #11-15—100-101-00-BUS (5 hrs. per week x \$35.00 p/hr. x 5 weeks = \$875.00)		

**Miscellaneous**

Motion (        /        ) Board to Approve: **#7-D-12**

1. Recommend the Board approve L.B., granddaughter of Karen Walker, to attend John Fenwick Academy as an Out-of-District Choice Student for the 2022-2023 school year. Ms. Walker will provide transportation.
2. Request for student S.F.(resident district school – Chester/Upland School district in Chester, PA/Chester High School) to attend Salem High School as Grade 9 pupil. S.F. is the daughter of Mr. Russell Phillips, Jr. (Teacher of PLTW and Science as SHS). Mr. Phillips, Jr. will provide transportation.

**Personnel**

**A. Resignation/Retirement**

**Upon Recommendation of the Superintendent of Schools**

Motion (        /        ) Board to Approve: **#8-A-12**

1. Resolved, that the Board of Education authorize five (5) business days of unpaid suspension for Ed Smith

**B. Employment**

**Upon the Recommendation of the Superintendent of Schools**

Motion (        /        ) Board to Approve: **#8-C-12**

1. Recommend that the Board of Education approve the employment of Theresa M. Riccio as a Fourth Grade Teacher for the Salem Middle School effective September 1, 2022, through June 30, 2023. Ms. Riccio's salary will be \$54,368 (BA Step 01) per annum.
2. Recommend that the Board of Education approve the employment of Megan D'Amico as a Third Grade Teacher for the Salem Middle School effective September 1, 2022, through June 30, 2023. Ms. D'Amico's salary will be \$54,968 (BA Step 03) per annum.
3. Request that the Board of Education approve the following Salem Public School District students as Summer Youth Employees from June 20, 2022, to August 31, 2022 at the rate of \$13.00 per hour:

Office Assistants:

Ja'tyra Hubbard

(AM)

John Fenwick School

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	Kamya Jackson	(PM)	John Fenwick School
	Jorelylis Maldonado	(PM)	Salem Middle School
	Kenajay Thomas	(AM)	Salem Middle School
	Phoenix Holland	(AM)	Salem High School
	Emanuel McFarlande	(PM)	Salem High School
Computer Assistants:	Emmanuel Matthews	(AM)	John Fenwick School
	Yamileishka Soto-Cruz	(AM)	Salem Middle School
	Caden Lopez	(AM)	Salem Middle School
	James Fogg	(AM)	Salem High School
	Shameera Palmer	(PM)	Salem High School
General Maintenance:	Prestige Rolle	(AM)	SCSD
	Daryus Sanders	(PM)	SCSD
	William Dunn	(AM)	SCSD
	Abdullah Jenkins	(PM)	SCSD
	Josthen Jimenez	(AM)	SCSD
	Jahki Ford	(PM)	SCSD
	Anthony Williams	(AM)	SCSD
	Lanae Jackson	(PM)	SCSD
	Isaiah Boone	(AM)	SCSD
	Tatiana Trinidad	(PM)	SCSD
	Jerry Seals	(AM)	SCSD
	Yandel Santiago	(PM)	SCSD

The Summer Youth employment hours are as follows:

Office Assistants	AM = 8:00 am to 12 noon and PM = 12 noon to 4:00 pm
Computer Assistants	AM = 8:00 am to 12 noon and PM = 12 noon to 4:00 pm
General Maintenance	AM = 7:00 am to 11:00 am and PM = 11:00 am to 3:00 pm

All Summer Youth Employees must report to the Salem Middle School to sign in and out daily, unless using a timecard.

4. Request Board approval for the following revised salary and longevity payment for Theresa Pitts, Secretary at Salem Middle School, for the 2022-2023 school year:

	<b>Salary</b>	<b>Longevity</b>
<b>2022-2023 SY</b>	\$42,359	\$500.00

5. Resolved, that the Board of Education authorize Herbert Schectman to employ the following individuals as substitute custodians:

<b><u>Employee Name</u></b>	<b><u>Effective Date</u></b>
Dashon Bundy	5/24/2022
William Floyd	5/25/2022

Funds are available in the General Fund.

6. Recommend the Board to approve the employment of Shasharaa Blackshear as an Assistant Principal of Early Childhood at John Fenwick Academy at a salary of \$100,000 for the 2022-2023 school year beginning July 1, 2022.

7. Recommend that the Board of Education approve Mr. Ryan M. Caltabiano as Director of Curriculum, Instruction and Grants at a salary of \$130,000. Mr. Caltabiano's start date is to be determined.

**C. Financial Request**

**Upon the Recommendation of the Superintendent of Schools**

Motion ( / ) Board to Approve: **#8-D-12**

1. Recommend Board approval of Coaching Positions for the Fall 2022 Season.

<b>Sport</b>	<b>Position</b>	<b>Stipend</b>	<b>Staff Member</b>
Football	Head Coach	\$5,947	Montrey Wright
Football	Assistant Coach (Line/DC)	\$4,377	David Hunt
Football	Assistant Coach	\$3,822	Melvin Jones
Football	Assistant Coach (JV)	\$3,822	Curtis Schofield
Football	Assistant Coach (JV)		OPEN
Summer	Weight Room Supervisor	\$3,402	Montrey Wright
Field Hockey	Head Coach	\$4,762	Donna O'Leary
Field Hockey	Assistant Coach (V)	\$2,230	Kayla Chapman
Field Hockey	Assistant Coach (JV)	\$3,822	Shanna Scott
Tennis (Girls)	Head Coach	\$4,515	Renee Murray
Tennis (Girls)	Assistant Coach	\$3,822	Kristina Bergman
Cross Country	Head Coach	\$4,762	Scot Levitsky
Soccer (Boys)	Head Coach	\$4,762	Michael Hughes
Soccer (Boys)	Assistant Coach (Varsity)	\$1,697	Tyberius Skarzinski
Soccer (Boys)	Assistant Coach (JV)	\$3,822	Josiah Hughes
Soccer (Girls)	Head Coach	\$4,762	Regina Gatson
Soccer (Girls)	Assistant Coach (Varsity)	\$2,230	Spenser Jarrett
Soccer (Girls)	Assistant Coach (JV)	\$3,822	Greg Lagakos
Cheerleading	Fall Advisor	\$2,381	Thronna Busch

*Board Agenda – June 8, 2022*

2. Request Board approval for the following CST members to work during July & August 2022 for the completion of evaluations, case management and individualized education program (IEP). Rates will be \$325.00 per evaluation inclusive of IEP meetings and for other summer case management work at the rate of \$35.00 per hour.

Adrienne Brown  
Janine Champion  
Joseph Longo  
Dora Maule  
Ashley McClave  
Katie Luciani – Speech/Language  
Danielle Secula – Speech/Language

3. Request approval for the 2022 Extended School Year Staff. The staff listed below will work 5 hours per week for teachers and 4.5 hours per week for paraprofessionals. Salary for teachers will be \$35.00 per hour and \$15.00 per hour for district employee paraprofessionals and \$13.00 per hour for non-employee paraprofessionals.

**John Fenwick Academy Teacher**

Mary Traini – PSD  
Germer Ledford

**Salem Middle School Teachers**

Rebecca Elder  
Craig Paris  
Adam Pszwaro  
Katie Starn

**Paraprofessionals – JFA**

Kimberly Bacon – PSD  
Amy Deans – PSD  
Mary Ann Allen  
Mary Morris

**Paraprofessionals – SMS**

Christina Banks  
Thronna Busch  
Michael Deans  
Nina Miller

**Speech/Language**

Katie Luciani

**Substitutes -** Kristina Bergman / Thronna Busch / Ashley McClave / Karen Owen

Account #15-216-100-101-01-JFS-R  
#15-216-100-101-02-SMS-R  
#15-212-100-101-01-JFA-R  
#15-216-100-106-01-JFS-R  
#15-212-100-106-02-SMS-R

4. Request Board of Education approve the employment of the following certified teacher as an additional instructor in the Salem Middle School's Summer School 2022 Remediation Program:

<u>Name</u>	<u>Subject Area</u>
Megan D'Amico	Grades 3 and 4

The teaching staff will be paid at the rate of \$35.00/hour x 5.0 hours/day x 23 days = \$4,025.00 x 6 teachers = \$24,150.00\* [Account #20-231-100-00-DIS-R]

*Board Agenda – June 8, 2022*

5. Request Board approval for the following special education and regular education teachers to attend summer eligibility/IEP meetings as needed during July and August 2022. Salary will be \$35.00 per hour.

Kristina Bergman-Ryder  
Victoria Galasso  
Randi Griffith  
Elyssa Haines  
Dwayne Humenik  
Scot Levitsky  
Katie Luciani  
Karen Owen  
Danielle Secula  
Betsy Tortella  
Lori Weigler

Account #15-216-100-101-01-JFA-R  
Account #15-213-100-101-02-JFS-R  
Account #15-213-100-101-02-SMS-R  
Account #15-213-100-101-03-SHS-R

6. Recommend/Employ the following:  
Timekeeper: Mr. Tyberiusz Skarzynski  
Timekeeper: Ms. Christina Banks

**Costs:**

\$35.00 per hour x 5 hour training period (training provided by manufacturer of timekeeping system)  
Plus, additional hours for added training: Skarzynski-6.5; Banks-4  
Then, hourly rate for one home track meet for May 7, 2022 and possibly one additional for the 21-22 season.  
Hours: Up to 11 hours per meet to include set up day prior and full day of meet at SHS field  
Account: #15-402-100-100-03-SHS-X

7. Recommend the Board to approve Jack Grimes as the Choir Director in preparation for a 2<sup>nd</sup> Grade student performance at the Spring Arts and Literacy Fair taking place at JFA on May 12, 2022 from 3:30-6:30pm. The choir members will meet on Wednesdays from 3:00-4:00 pm starting April 6<sup>th</sup> thru May 11, 2022. The pay rate will be as follows:  
6 (six) hrs. at \$35/hr.: \$210.00 (Acct. 15-401-100-600-01-JFA)
8. Recommend the Board to approve Mary Traini as the afterschool Art Club teacher for First and Second grade students who will be attending on Tuesdays, Wednesdays and Thursdays from 3:15-4:15p starting April 5 thru May 26, 2022. The pay rate will be as follows: 19 hrs. at \$35/hr: \$665.00 (Account to be determined)
9. Request approval to operate Summer School July 5th through August 11th, 2022 including the classes listed below. All teaching positions are contingent upon student enrollment.

*Board Agenda – June 8, 2022*

Time: 8:00AM-1:30PM  
Monday through Thursday

Recommend employment of the following teachers for SHS summer school:

Math – Rosalyn Chieves and Greg Lagakos  
English- Christopher Vazquez and  
\*Christopher Mohan  
Health/Physical Education – Scot Levitsky

Spanish-Sandra Langley  
History– Kenneth Buck and Micah Hauenstein  
Special Education- Steve Sheffield  
Science- Bridget Cheeseman and Russell Phillips

*Revised as per Ms. Pla to request to fill previous -OPEN- English position to add: Christopher Mohan AND add Miranda Clour as Substitute*

*Substitutes:*  
Tyberiusz Skarzynski  
Kristina Bergman  
\*Miranda Clour

Costs:  
\$35.00/hour x 5.5 hours/day x 23 days x 11 teachers = \$48,702.50  
(Account #20-231-100-00-DIS-R)

10. Recommend that the Board of Education approve the employment of the following staff members as substitute teachers for our Salem Middle School Summer 2022 Programs:

Thronna Busch  
Roger Call  
Rhonda Lusby

Account #20-231-100-00-DIS-R

11. Recommend that the Board of Education approve the employment of Bonita Gullett as school security during the Salem Middle School's Summer School 2022 Remediation Program

Ms. Gullett will be compensated at the rate of \$15.00/hour x 5 hours/day x 23 days=\$1,725.00

Account #15-000-266-100-02-SMS-R

12. Recommend approval for Debra Persicketti and Mary Morris to be added as Substitutes for Camp Fenwick to operate July 5 to August 11, Mon-Thurs from 8:30a-12:00n.

Pay rate will be as follows:

3 ½ hours per day x \$35/hour=\$56/day

20-231-100-00-DIS-R and 20-218-100-101-01-JFA-R

13. Request approval for Mrs. Mutter and Mrs. Lamont to serve as mentor/teacher for this program. There will be 23 Senior IB students in this program. During the program, students will be writing their extended essays for the IB Extended Essay.

Week 1: July 11<sup>th</sup>-July 14<sup>th</sup> 2022 Hours: 9AM-1PM

Week 2: July 18<sup>th</sup>-July 21<sup>st</sup> 2022 Hours: 9AM-1PM

Costs:

Teacher pay: \$35 per hour x 32 hours x 2 teachers = \$2240.00 total

Acct. 15-401-100-100-03-SHS



## Board Agenda June 8, 2022

### **D. Leave of Absence**

Motion (            /            ) Board to Approve **#8-E-12**

1. Board to approve the following non-FMLA leaves of absence:

<u>Employee</u>	<u>Requested Period</u>
Ramon Bentley	1/17/2022 – 6/30/2022 (Revised)
Randy Johnson	5/16/2022 – 6/30/2022
Tonya Stewart	5/09/2022 – 6/30/2022

2. Request Board approval of the following leave of absences:

<b>Employee ID#</b>	1601	669
<b>Employee Name</b>	J.D.	T.P.
<b>Type of Leave</b>	Maternity	Intermittent – Medical
<b>Leave Requested</b>	05/23/2022 – 06/14/2022	06/01/2022 – 06/01/2023
<b>Fed Max Leave (max 90 days)</b>	05/23/2022 – 06/14/2022	06/01/2022 – 06/01/2023
<b>Time Usage of FMLA</b>	3 weeks	12 weeks
<b>NJ Family Leave (max 90 days)</b>	N/A	N/A
<b>Time Usage of FLA</b>	N/A	N/A
<b>*Use of Sick Days</b>	14 days	30 days
<b>*Use of Personal Days</b>	N/A	3 days
<b>*Use of Vacation Days</b>	N/A	N/A
<b>Unpaid Leave</b>	06/10/2022 – 06/14/2022	After exceeding all sick and personal days
<b>Intermittent Leave</b>	N/A	2-6X per month 1 day per episode
<b>Extended Leave</b>	N/A	N/A
<b>Est. Return Date</b>	09/01/2022	N/A

### **Professional Development**

Motion (            /            ) Board to Approve: **#11-12/DIST**

<b>Staff Member</b>	<b>Building</b>	<b>Admin Approving</b>	<b>Title</b>	<b>Date of Program</b>	<b>Location</b>	<b>Cost / Account</b>
Devon Russell	Central Office	Herb Schectman	How Worker's Compensation Works	Self-paced	Online	\$545.00 11-000-251-800-00-DIS

*Board Agenda June 8, 2022*

**Facilities Requests**

Motion (         /         ) Board to Approve: **#12-12/DIST**

Organization	Use	Date	Charge
Raiders Drum and Bugle Corps	Spring Training	6/24/22 – 7/28/22	In lieu of fees, a \$10,000.00 scholarship donation will be made

**Monthly Reports**

Motion (         /         ) Board to Approve: **#13-12**

1. Board to approve the monthly reports for filing: (attached)

**Miscellaneous**

Motion (         /         ) Board to Approve: **#15-12**

1. Board to approve Ramon Bentley's participation in Rowan University's Internship program for Exercise Science. The internship dates are June 2022 to October 2022.

**EXECUTIVE SESSION**

Motion (         /         ) Board to adopt the following Resolution to go into executive session at \_\_\_\_  
\_\_\_\_\_:

*R E S O L U T I O N*

BE IT RESOLVED by the Board of Education of Salem City that in compliance with "The Open Public Meeting Act", P.L., 1975, C. 173, NJSA 10:4-6 et seq., that the Board shall move to a closed portion of this meeting from which the public is excluded for the purpose of discussing a matter or matters permitted to be so discussed by that Act. The general nature of the matter(s), which the Board intends to discuss, is:\_\_\_\_\_

Minutes of such discussions shall be taken and released as soon as permitted by law in accordance with the specific individual topic discussed.

The Board shall take action as a result of such discussions only in an open to the Public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the Public portion of a Board Meeting.

**RETURN TO REGULAR SESSION**

Motion (         /         ) Board to return to open session at \_\_\_\_\_.

**NEW BUSINESS:**

Motion (         /         ) Board to Approve:

**ADJOURNMENT**

Motion (         /         ) Board to adjourn the June 8, 2022 meeting of the Salem City Board of Education at \_\_\_\_\_.